

**The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201**

**MINUTES**

**DATE: February 22, 2016**

**TIME: 5:48 p.m.**

Members Present: Suzanne de Leon (Mayor)                      Jack Burton (Mayor Pro Tem)  
                         Charles White    Lamar Gillian (Arrived at 5:52 p.m.)  
                         Linda Pohl    Madeline Slay

Members Absent: None

Sign in Sheet:            James Merritt            Liam Noonan            Thomas Frain  
                         Andrew Zertuche            Arthur Zertuche            Fabiola Mendez  
                         Patrick Zertuche            Diego Mendez            Nolman Mendez

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Councilmember Linda Pohl gave the invocation and led pledges.

**PUBLIC BRIEFING:**

- **Storm Water Briefing (Abraham Galindo)**
  - Mr. Galindo presented a Phase II Storm Water Update on the following topics:
    - Water Facts
    - Clean Water Act
    - Regulatory Levels
    - COBH – Storm Water Management Plan
    - Storm Water Management Plan Details
    - Annual Report

**PUBLIC COMMENT PERIOD**

There were no citizens signed up to be heard.

**1. PRESENTATIONS and REPORTS:**

- a. Update from Consultant Walter Serna. (Serna)

Mr. Serna presented the update in Executive Session.

b. Community Initiatives Department Report – January 2016 (Nastasi)

Mr. Nastasi came up and gave highlights of the report.

c. Police Department Report – January 2016 (Volz)

Chief Volz came up and gave highlights of the report.

d. Fire Department Report – January 2016 (Ward)

Chief Ward came up and gave highlights of the report.

*Council went into closed session at 6:07 p.m. to discuss Item 11 and Item 12.*

e. Community Development Report and Code Compliance Update – January 2016 (Hoyl)

Mrs. Hoyl came up and gave highlights of the report.

f. Finance Department Update (Messick)

Mr. Messick came up and gave update on the city's finances. Ms. Merlo came up and gave an explanation of the permit process on IWORQ and the renewal letter sent out.

**2. CONSENT AGENDA ITEMS:**

a. Approval of minutes for Regular Meeting of January 25, 2016

b. Approval of Financial Report for month of January 2016

MOTION: Motion to approve in its entirety.

Motion by: Councilmember Gillian      Second: Councilmember Pohl      5/0/0      PASSED

**BOARD AND COMMISSION APPOINTMENTS**

**PUBLIC HEARINGS:**

**BUSINESS ITEMS:**

3. Presentation and discussion of audit for FY ending September 30, 2015 and **ACTION** to accept report.

Mr. Messick addressed this item due to the auditor not able to attend meeting. The report was given to council several days prior to the meeting for review.

MOTION: Motion to approve and accept report from Armstrong and Vaughn.

Motion by: Councilmember Slay      Second: Councilmember Pohl      5/0/0      PASSED

4. Consideration and **ACTION** to approve the bid for the replacement of the Fire Department Generator. (Ward)

Chief Ward came up and went over bids and recommended the city approve the bid submitted by the Holt Company.

MOTION: Motion to go with the Holt Company.

Motion by: Councilmember Gillian    Second: Councilmember Slay    5/0/0    PASSED

5. Consideration and **ACTION** to adopt an ordinance amending the budget for FY 2015/16 to include the city's contribution to VIA for the Wonderland Lofts Project. (Nastasi)

This item was approved on Item #13 after the Executive Session item.

6. Consideration and **ACTION** to adopt an ordinance amending Section 152.98 Right of Way Management by revising the Pavement Condition Index range for repairs to city streets. (Hoyl)

MOTION: I make a motion to approve.

Motion by: Councilmember White    Second: Councilmember Gillian    5/0/0    PASSED

7. Discussion regarding the Strategic Plan Draft submitted by Dr. Lewis. (Mayor)

No updates.

#### **ANNOUNCEMENTS AND REQUESTS:**

8. Announcements by City Administrator

- a. Citizen Kudos
- b. Recognition of City employee actions
- c. New Departmental Initiatives

9. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

10. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended
- b. City Council Committee and Liaison Assignments
- c. Continuing education events attended and to be attended
- d. Recognition of actions by City employees
- e. Recognition of actions by community volunteers

**EXECUTIVE SESSION:** 6:16 p.m.

11. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding the proposed Transit Oriented Development (TOD) project.
12. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding Economic Development policy and project.

**RE-CONVENE IN OPEN SESSION:** 7:00 p.m.

13. Council may take **ACTION** in open session on Items discussed in Executive Session.

MOTION: I make a motion to authorize City Administrator to commit the \$75,000.00 to VIA to partially fund Architectural & Engineering plans for the proposed Wonderland Lofts project.  
*(Ordinance for this action submitted under Item #5)*

Motion by: Councilmember Pohl Second: Councilmember Gillian 4/1/0 PASSED

Nay Vote: Councilmember Burton

**ADJOURNMENT:**

Meeting adjourned at 7:41 p.m.

Submitted by:

**DELIA FLORES, TRMC**  
**City Secretary**

***Minutes approved by City Council on March 28, 2016***